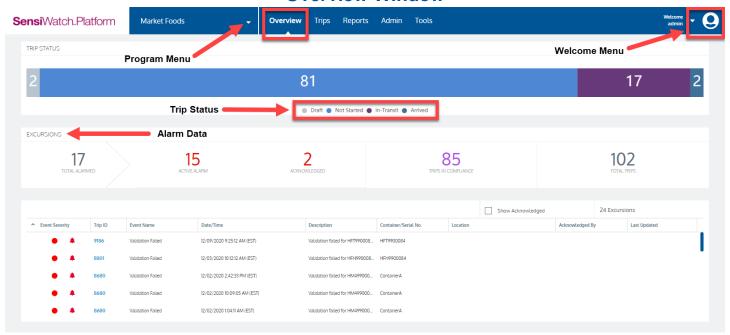
Overview Window



Description

Program Menu – Select the Program you want to view.

Trip Status – Displays the number of Draft, Not Started, In Transit, or Arrived trips.

Extended Stops By Trip – Graph of the number of trips and extended stops.

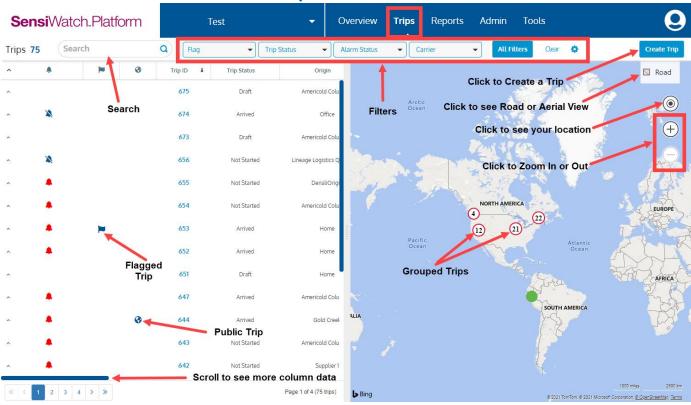
Excursions – Displays the number of Total Alarms, Active Alarms, Acknowledged alarms, Trips in Compliance, and Total Trips.

Trips List – A list of Trips with excursions that need alarms Acknowledged. To see alarms already Acknowledged, select the **Show Acknowledged** check box.

Welcome Menu – Click the **Avatar** icon to view the Welcome menu.

- My Profile Click the change your Password, Units of Measure types, or Localization (date/time and number formats).
- Help Click to open Tutorial Links or access the Quick Start Guide.
- Release Notes Click to view Release Notes.
- Logout Click to log out of SensiWatch Platform.

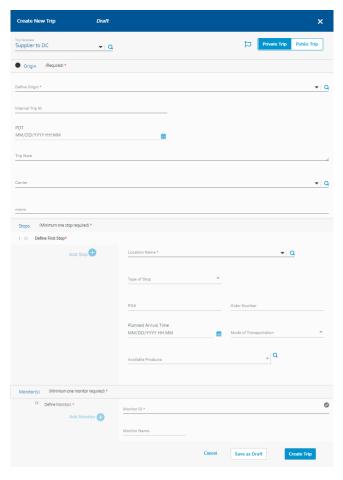
Trips List Window



Navigation

Icon	Description		
•	Red = Critical		
_	Yellow = Warning		
Event Severity	Green = Informational		
	Alarm Unacknowledged		
×	Alarm Acknowledged		
Alarm Status			
(a)	On Bing maps, click to jump to your location.		
Locate Me			
+	On Bing maps, click to zoom in on the map.		
Zoom In			
	On Bing maps, click to zoom out on the map.		
Zoom Out			

Icon	Description
Menu	On the Trips List window, in the left pane, scroll all the way to the right, and in the row of the trip that you want, click the Menu icon to Edit a Trip, Clone a Trip, or Disable/Enable/Remove a Trip.



Create a Trip with a Container

- 1. In the Program where you want to create a trip, on the Trips window, click **Create Trip**.
- From the Trip Template drop-down, select Supplier to DC
- 3. Define Origin or Create Origin Location.
- 4. Define the trip's stops by creating or selecting all the **Stops** that are required for the trip.
- 5. For each Stop, select the **Type of Stop**.
- 6. If required, enter the PO Number or Order Number, Planned Arrival and Departure Times, Mode of Transportation, and Products for the trip's stop.
- 7. Select an Available Container.
- 8. Enter the Monitor ID.
- Click Save as Draft or Create Trip.

Create a Trip with Only Monitors

- In the Program where you want to create a trip, on the Trips window, click Create Trip.
- From the Trip Template drop-down, select DC to Store.
- 3. Create or select an Origin.
- 4. Create or select all the **Stops** that are required for the trip.
- 5. For each Stop, select the **Type of Stop**.

- 6. If required, enter the PO Number or Order Number, Planned Arrival and Departure Times, Mode of Transportation, and Products for the trip's stop.
- 7. Add the required Monitors.
- 8. Click Save as Draft or Create Trip.

Edit a Trip

- 1. On the Trips window, use **Search** and **Filters** to find the trip you want to edit.
- From the Results list, on the row of the Trip that you want to edit, scroll to the right, click the **Menu** icon, and select **Edit**.
- 3. Make the required edits.
- Click Save.

Note: You can also edit a Trip from the Trips Detail window by clicking **Actions>Edit.**

Reorder Trip Stops

When you create a Trip, you select at least one Stop. If you have multiple stops, and you want to change the order that the delivery makes the stops, then on the Create New Trip or the Edit Trip window, in the Stops section, drag-and-drop the Stop that you want to move to its new order in the Stops list.

Make a Trip Public

If you want users who have no login to the SensiWatch Platform application to view a trip, then from the top of the Create New Trip window, select **Public**. Otherwise, the default is **Private**.

Icon	Description		
Public Trip	On the Trip Details or the Trip Monitoring windows, identifies that a trip is Public.		

Reprocess Trips

You can change data that are maintained *outside* of a Trip that is used in a Trip, such as Locations, Product Specifications, or Transit Container Specifications, and then reprocess the trip. The Trip must be in either the In Transit or Arrived state.

 Once you edit the trip, reprocess the trip by selecting Actions>Reprocess.

The Start Reprocessing This Trip window opens with the **Send notifications for updated trip events** check box selected. If you do not want to send notifications for the modified trip, deselect the check box.



2. Click **Yes** to reprocess the trip, or click **No**.

Clone a Trip

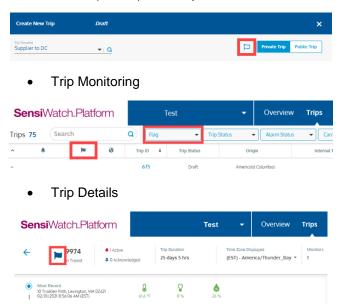
Select to create a copy of a trip, using its configuration as the basis of a new trip.

- On the Trips window, use **Search** and **Filters** to find the trip you want to clone.
- From the Results list, on the row of the Trip that you want to copy, scroll to the right, click the **Menu** icon, and select **Clone**.
- 3. Make the required edits.
- 4. Click Save as Draft or Create Trip.

Flag a Trip

To highlight a Trip so that it can be watched, you can set a flag for that trip. Then, you can Search or Sort for any Trip with the Flag icon. You can flag (or unflag) a trip on the following windows by selecting the Flag icon:

Create (or Edit) New Trip



Disable/Enable/Remove a Trip

You may want to disable or remove a trip if you want to re-use the monitor assigned to the trip for another trip. You can *remove* a trip that is in the Draft state, or you can *disable* a trip that is in any state except Draft.

You can remove a Draft trip from the Trip Details window by clicking **Remove Trip**. You can disable a trip that is

not a Draft, from either the Trip Details window by clicking **Disable Trip**, or from the Trips list window by scrolling to the right, clicking the Menu icon, and selecting **Disable Trip**.

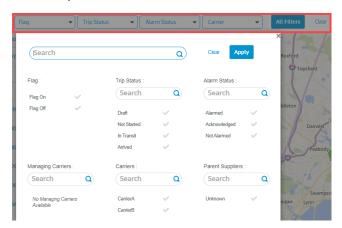
You can re-enable a trip that is disabled from either the Trip Details window or the Trips list. Once you re-enable the trip, that trip is in the Draft state.

View Reports

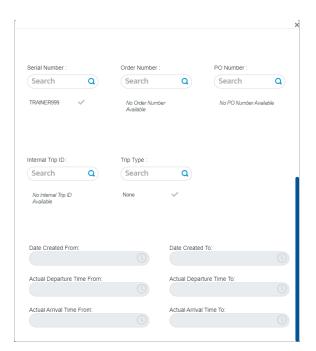
- 1. From the ribbon menu, click **Reports**.
- From the Please select a Report to view dropdown list, select the report that you want to view.
 Only reports that you have permission to view display in the list.

Filters/Search

On the Trips List window, you can filter to search for the specific trip that you want to view. The top row contains three of the most-often-used filters: Trip Status, Alarm Status, and Carrier. You can select a value from any of these options, or you can click **All Filters** to view more options. Click **Clear** (next to All Filters) to clear the filters from the top ribbon.

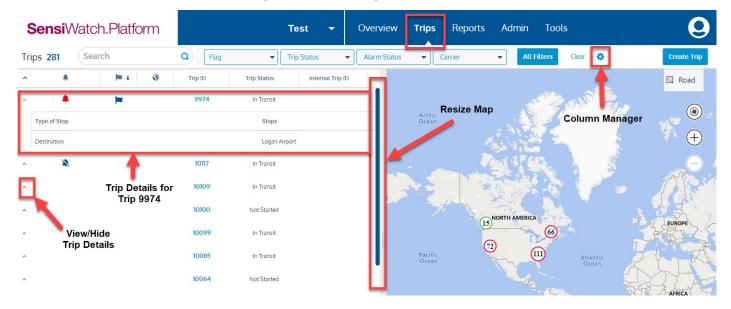


To use All Filters, select any of the values under the options by which you want to search. Some options have scroll bars if there are more values to display. Use the All Filters scroll bar to scroll to more options. You can select to search by more than one option.



Click **Apply** to run the search, or click **Clear** to remove the options you have selected.

Trip Details in Trips List Window



View/Hide Trip Details on Trips List Window

You can view or hide a Trip's details from the Trips List window by clicking the View/Hide Trip Details icon. A table displays below the trip and displays columns based on defaults. If you want to change the columns that display, see Column Manager.

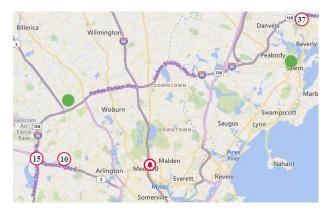
Map Details on the Trips List Window

On the Trips List window, the Zoomed Out map displays numbers of arrived trips in groups.



To view information about the individual arrived trips, Zoom In. In the screen shot below, the 17 grouped

arrived trips in the previous screen shot are now displayed as three groups of arrived trips. The closer you Zoom in, the more distinct the trips become.



As you Zoom in, you can click on any of the numbers to see a list of the trips – single or grouped – the Alarm Status and the Trip Status.



To open an individual trip and view its details, from this list of trip numbers, click the Trip's blue link.

The following table describes the sensor icons.

Icon	Name	lcon	Name
Û	Temperature	*	Temperature Probe
Ŷ	Light	•	Humidity
<u>@</u>	CO ₂ (Carbon Dioxide)		

Resize the Map or Columns

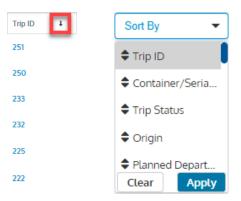
For more real estate on the Trips List window, you can resize the map by hovering the mouse over the right side of the vertical scroll bar between the map and the trips

list. When the icon displays, click-and-drag the mouse to the right or left.

You can also resize the columns by performing the same on the column dividers in the column name ribbon.

Sort Columns

You can sort the Trip List columns by Ascending or Descending order by hovering the mouse to the right of the column name until the Ascending or Descending arrow displays. Click the arrow to sort the column.

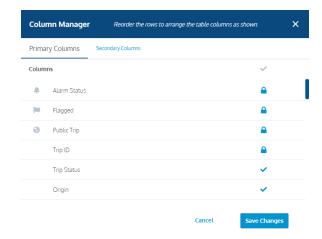


You can also sort the columns by more than one column when you click **Sort By** and select the columns by which order you want them. Then, click **Apply**.

Column Manager

Using the Column Manager, you can change the columns that display in the Trips List window (Primary columns), and in the Trip Details on the Trips List Window (Secondary columns). You can also rearrange the columns to display in the order you prefer.

Note: The Alarm Status and the Trip ID columns are defaulted to selected and static, and cannot be deselected or rearranged.



- 1. Select the **Column Manager**. The Table View opens with the Primary Columns tab active.
- 2. Select the check marks next to the column names that you want to display in the Trips List window.
- 3. To rearrange the column order, in the list, drag-and-drop the column name(s) to the location(s) where you want it (them).

- 4. If you want to display different columns on the Trips List window when you click the View/Hide icon to view a specific trip's details within the table, then from the **Secondary Columns** tab, perform the same steps.
- Click Save Changes. When you log out of SensiWatch Platform and back in again, the column changes that you made are retained.

View Trip Details

To view Trip Details, from the Trips window, in the Trip ID column, click the link of Trip you want to view. The Trip Information displays in the left pane, and the Map, Sensor Graph, and Excursions display in the right pane.

The following table describes the icons on the Trip Information pane.

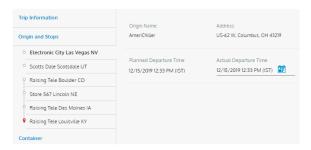
Icon	Name	lcon	Name
	Alarmed	†	Alarm
0	Alarm-Arrived	(2)	Alarm-Arrived Acknowledge
Ş	Acknowledge	(4)	Acknowledged Alarm
	Origin	•	Active Stop
•	Current Location	8	Destination
0	Stop	0	No Alarm

Trip Information Tab

Scroll to the bottom of the Trip Details window to view the Trip Information tab. The tab includes the following fields: Trip ID, Status, Internal Trip ID, Actual Arrival Time, Trip Template, Trip Type, Driver Name, Driver Cell, Trailer ID, Carrier, Managing Carrier, Parent Supplier, Trip Note, Created, Created By, Updated, and Updated By.

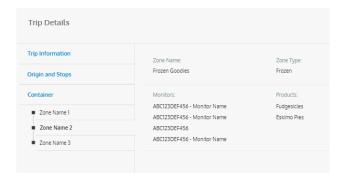
Origins and Stops Tab

Click the Origins and Stops tab to view the following information.



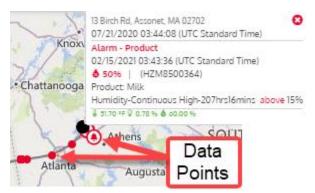
Container Tab

Click the Container tab to view the following information.

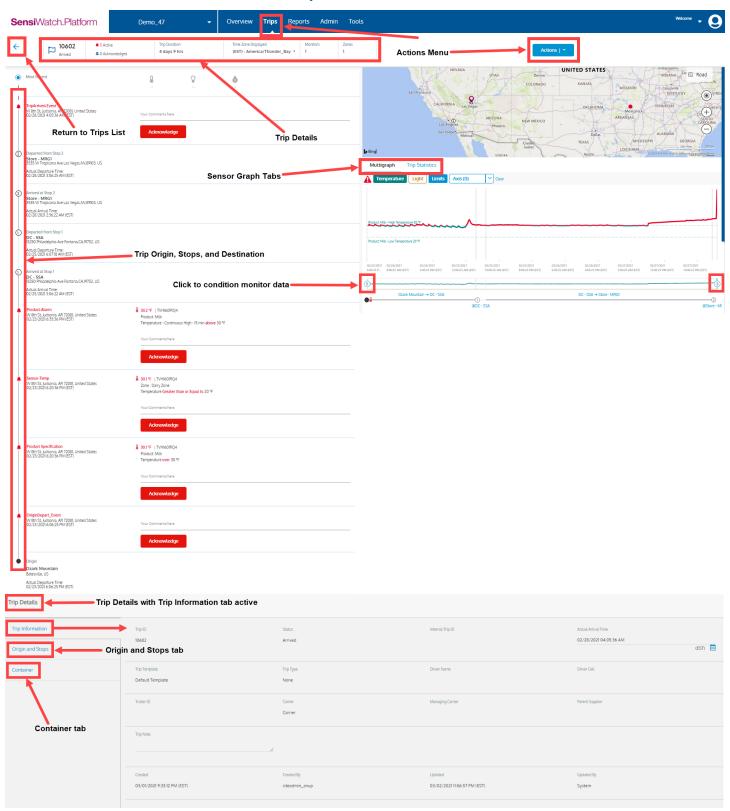


View Map Data Points

On the Trip Details map, hover the mouse over any data point to view the information about that data point.

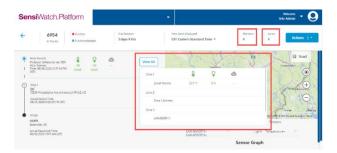


Trip Details Window



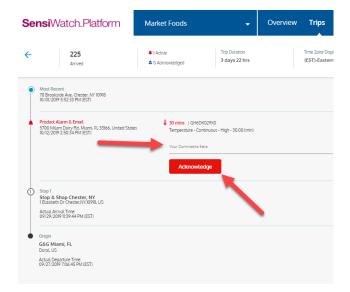
View Zones and Monitors

If there is more than one zone or monitor for the trip, the View All button displays. Click View All to see the list of zone and monitor detail.



Acknowledge an Alarm

On the Trip Details window, type your comments in the text field and click **Acknowledge**.



Print Trip Details

To print Trip details, from the **Actions** menu, select **Print**. The option **Print All Trip Information and Data** is the default.

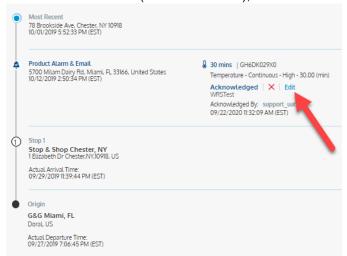
Trip Details do not change when you filter or zoom, and you cannot save the filters or zoomed data. However, if you have used filters and/or zoomed map settings, you can select the option **Print with Graph Filters and Map Zoom Settings** to print them.

You can also type **Notes** to display in the Trip Note field on the printed Trip Details.

Note: You can also print Trip Details by clicking the **Print** icon to the left the **Actions** menu.

Edit an Alarm

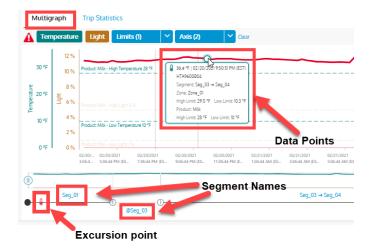
You can edit an alarm (enter Comments), then Save.



Note: The fields and options that display on each window depend upon your Role. Therefore, you may or may not see the fields and options on any given window.

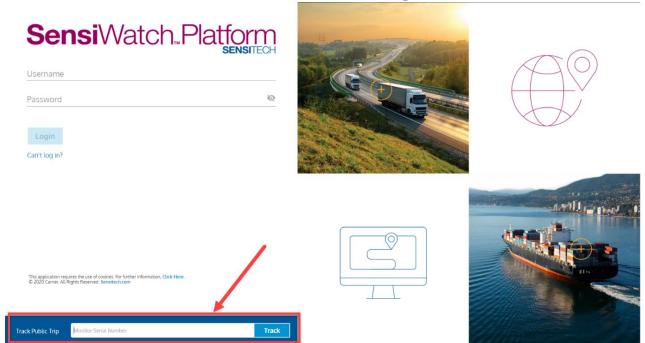
View Multigraph Data Points

Hover the mouse over any point on the Multigraph X-axis to view the data. Note that the Segment Names display both in the data points and on the timeline below the Multigraph.



Clicking a Segment Name zooms the graph to display only that segment data. Excursion icons display on the segment timeline at the point that the excursion occurred.

SensiWatch Platform Log In Window



View Public Trips

If you are an external user (a user who does not have SensiWatch Platform Credentials) who wants to view a Public Trip, then from the SensiWatch Platform log in window, in the **Track Public Trip** text box, type the serial number of the monitor attached to the trip you want to view, and click **Track**. The Trip Details window opens for that trip.